

**Indira Gandhi National Open University
Student Evaluation Division**

F.No. IG/SED/Exam-II/Dec-2025 TEE/ 11850
Dated: 17th November, 2025

Notice for December, 2025 Term-End-Examinations

Indira Gandhi National Open University (IGNOU) has scheduled to conduct the December, 2025 Term-End-Examination (TEE) from 1st December, 2025 and concluded on 14.01.2026 across the country and abroad for the eligible students of the various programmes enrolled with the University, as per the eligibility data provided by the Student Registration Division (SRD), IGNOU to the Samarth Portal. IGNOU conducts the examination at the various Examination Centres across the country and abroad at its Study Centres, Government institutions like colleges, universities etc., in accordance with the provisions of the ODL Regulations 2018 notified by the University Grants Commission (UGC) vide Gazette Notifications dated 06.09.2018 and 04.09.2020.

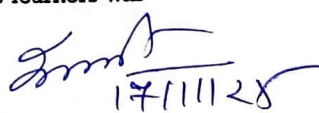
It is for the information of all concerned that since the IGNOU imparts education through the Distance Education mode, the Examination Centres are established at the Study Centres of IGNOU, Government Schools, Colleges and Universities etc. Certain limitations and restrictions at the Examination Centres are imposed by the host institutions.

Accordingly, all the learners appearing in the December, 2025 Term-end-Examination are directed to maintain the examination decorum and discipline in the Examination Centres and note the following points to avoid any inconvenience during the examination:

1. **Hall Ticket**
The Hall Tickets/Admit Cards for the December 2025 TEE have been uploaded on the Samarth Portal and are also accessible through the Student login ID on IGNOU website. Learners are advised to download and carry the same to the Examination Centre.
2. **Change of Examination Centre**
However, the University will try to accommodate the students in the examination centre opted by them. (In case, the sitting at the centre has exhausted, student may choose the nearest/alternate exam centre under the jurisdiction of the same Regional Centre). However, the University reserves the right to shift the students from one exam centre to another exam centre. The decision of the University is final and student cannot claim.
Exam Centre once allotted shall not be changed under any circumstances.
3. **Identity Proof**
Learners must carry a valid Identity Proof (IGNOU I-Card, Aadhaar Card, etc.) along with their Hall Ticket for verification by the Examination Authorities.
4. **Storage of the Personal Belongings**
Most of the Examination Centres do not have arrangements for keeping personal belongings such as bags, baggage, mobile phones, etc. so the learners will be responsible for the safety of their belongings.
5. **Parking Facility**
Parking facilities for learners' vehicles may not be available within or around the Examination Centre premises due to space constraints of host institutions.

In view of the above, all learners appearing in the December 2025 Term-End Examinations are strictly advised to adhere to the above guidelines and instructions. The University or the Examination Centres shall not be held responsible for any issues related to the storage of belongings, parking of vehicles, or related complaints. Any violation of the instructions will invite appropriate action and the learners will be solely responsible for their personal items and vehicles.

With Best Wishes


17/11/25
REGISTRAR (SED)

Copy to:

1. Sr. Regional Director/Regional Director – for wider publicity and uploading the same on the Regional Centre Website and providing the information to Study Centre/Examination Centre under their region for strict compliance.
2. Director, International Division – for providing information to all Examination Centres under the control of International Division.
3. Director, RSD – with a request to provide the information to all the Regional Centre
4. Director, Computer Division – with a request to upload the same to IGNOU website
5. Director, SSC
6. PRO, IGNOU- for wider publicity through social media
7. All the Exam Centre Superintendent, December, 2025 TEE – for strict compliance
8. All Officers, SED, IGNOU

**Indira Gandhi National Open University
Student Evaluation Division**

F.No. IG/SED/Exam-II/Dec-2025 TEE/11851
Dated: 17th November, 2025

IMPORTANT NOTICE

Sub.: Prohibition of Mobile Phones and Electronic/Digital Devices at the Examination Centers:

INSTRUCTIONS: Stringent action against Learners for adopting unfair means and possessing Mobile Phones during IGNOU Examination

The December, 2025 Term-end-Examinations of IGNOU for ODL and Online Programmes (Pen & Paper & CBT Mode) is going to commence from 1st December, 2025 and will be concluded on 14/01/2026 across the country and abroad for the enrolled students of the various programmes of the University. As per the University Regulations, learners shall follow the rules and regulations of the University and shall not bring Mobile Phones or any Electronic/Digital Devices at the Examination Centers or have in his/her/their possession or under his/her control or within his/her reach, whilst he/she is taking the examination. The following points may must be noted and followed strictly:

- Bringing of mobile phones into the examination hall, physical possession of the Mobile Phones is strictly prohibited and is a punishable act. If any student is found with a mobile phone in the examination hall, it will be treated as a UFM (Unfair means) case. Therefore, Students are advised not to bring mobile phones at the Examination centre. In case any mobile phone is lost from the examination centre, it will be the sole responsibility of the mobile phone owner.
- Further any electronic device, including smart watches and electronic dictionaries, mobile phones or a standard scientific calculator unless allowed are also not permitted. If a mobile phone is found, the phone will be confiscated from the examination and the student will be subjected to disciplinary action. The use or attempted (as per instructions on the question paper) use of a mobile phone (or any other electronic device) is strictly prohibited and treated as a serious breach of the examination regulations.

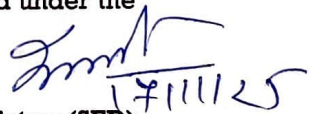
Further all the examinees should note that bringing or using a mobile phone in an examination hall is a severe offence classified as an "unfair means" or "malpractice" by the University, leading to disciplinary actions for mobile phone use in the examination centre. To avoid severe penalties and to uphold academic integrity, students must adhere to strict guidelines, rules and regulations of the University. The following actions performed by any student during the course of his/ her examination shall be termed as unfair means/misconduct by the candidate:-

1. No candidate will be allowed to enter in the examination room /hall unless he/she displays the admit cards issued to him/her by the University along with his/her ID Card/Aadhar. The admit card of all the learners will be verified during all the sessions of the examinations.
2. Possession of a mobile phone, whether used or not, and other electronic items, such as smart watches, and Bluetooth devices will be grounds for penalization as an offence. Mobile or any electronic communication device confiscated from the student in the examination hall shall be impounded as evidence for unfair means against such student. The safest course of action is to not bring your mobile phone to the examination center at all. No arrangements for safekeeping are guaranteed at the examination centers.

Contd....2/-

3. University is not responsible for any loss or damage to the bag, baggage, books, material, equipment or money kept by the examinee outside or in the examination hall as there are no such arrangements in the Examination centres.
4. Copying from or referring to any material other than the question paper or answer book of the candidate himself/herself during the course of examination. The material could be a piece of paper/cloth, calculator, mobile phones, benches in the examination hall/ labs or different parts of the human body such as hands, arms, feet etc.
5. Bringing to the examination hall any material with the intention to use it in attempting the questions during the course of examination.
6. Taking help from the peer examinees in the form of verbal conversation or seeing /showing the answer book of/ to other examinees with or without their consent.
7. Refusal to obey the orders of the Invigilator and making arguments with the invigilator and other examination staff.
8. Misbehaving or creating disturbance of any kind in and around the examination hall or organizing a walk out or instigating others to walk out.
9. Impersonating or misrepresenting any other candidate in connection with the examination. This is a serious offence and matter will be reported to the police authorities
10. Smuggling in an answer book or taking out or arranging to send out the question paper or an answer book replacing the answer book during or after the examination with or without the connivance of the staff on duty in connection with the examination.
11. The answer book and the material used for unfair means will be confiscated by the invigilator and a statement to the effect will be recorded from the student who possessed the material and is taking help from the same. In case the student refuses to record such a statement, then the invigilator will record that the student had refused to record such a statement.

In view of the above, in case any candidate is found committing any of the acts specified in the Ordinance on "Discipline Amongst Students in Relation to University Examinations" shall be deemed to have used unfair means and shall be liable to be punished under the University Act, Statutes, Ordinances and Regulations.


Registrar (SED)

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